



"A Community For All Seasons"

# Dexter Township

## Planning Commission

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John Shea  
Chair  
Kenneth Tappe  
Vice-Chair  
Mary Adams  
Secretary  
James Korcek  
Thomas Lewis  
Molly Wade  
Commissioners  
Kim Jordan  
Recording Secretary

### REGULAR MEETING OF THE PLANNING COMMISSION

Tuesday, August 23, 2011 7:00 PM

Present: John Shea, Chair; Ken Tappe, Vice Chair; Mary Adams, Secretary and Tom Lewis.

Also present: Patrick Sloan, Director of Planning and Zoning & Pat Kelly, Supervisor

Absent: Molly Wade and James Korcek.

The meeting was called to order at 7:00 PM.

**I. Approval of Agenda** - Motion by Tappe, supported by Lewis, to approve agenda as submitted. **Carried 4-0.**

**II. Approval of the Meeting Minutes** - Motion by Lewis, supported by Tappe, to approve the minutes of July 26, 2011, as submitted. **Carried 4-0.**

**III. Public Comment** – None

**IV. Action Items** –

**1) Resolution for approval of Master Plan-**

Sloan informed the members that there was one item he had overlooked during the approval process of the Master Plan. The Michigan Planning Enabling Act requires that the Master Plan must be approved by resolution. Therefore, the members will need to approve it again per a formal resolution which he has drafted for their review and consideration.

Members reviewed and concur with Sloan's draft resolution.

Motion by Adams, supported by Tappe, to approve and accept the formal resolution and adopt the Master Plan as was previously approved by a majority consent vote at their last meeting on July 26, 2011.

Roll Call Vote:

Yeas- Adams, Tappe, Lewis and Shea.

Nays – None

Abstained – None

Absent – Wade and Korcek

Motion **Carried 4-0.**

Shea asked that the minutes reflect that the reason for the roll call vote this evening for the approval of the Master Plan was because of the procedural oversight at their meeting on July 26, 2011. At that meeting, the commissioners approved adoption of the Master Plan by a unanimous vote, so the previous support from Molly Wade and James Korcek should be noted. Shea thanked everyone for their input and hard work getting this document drafted and approved.

**2) North Lake United Methodist Church (NLUMC), Amended Site Plan –**

Merritt Honbaum, applicant and member of the NLUMC, was present.

Shea stated that the applicant was here tonight to set a public hearing and asked Mr. Honbaum if he had any questions and/or concerns he wanted to ask the members this evening.

Honbaum said that he was here this evening to get through yet another step in the site plan process and had no questions.

Sloan gave a brief overview of the site plan, stating that the application was complete enough for the Planning Commission to schedule a public hearing. He noted that the applicant would be going before the Zoning Board of Appeals to address two nonconforming areas.

Shea asked why we had to have a Public Hearing.

Sloan said because it is a Special Land Use in a Rural Residential District.

Sloan's review memo, dated September 10, 2011, and additional site plan review memo's from the Township Engineer, OHM and the Dexter Area Fire Department, can be obtained at the Township Hall during normal business hours.

A motion was by Lewis, supported by Tappe, to set a public hearing for North Lake United Methodist Church Amended Site Plan for September 27, 2011. **Carried 4-0.**

**V. Township Board Update –**

Presently, there are no appointed Township Board representatives residing on the Planning Commission. However, Pat Kelly, Supervisor, was in attendance and said that there was nothing to pass along at this time.

**VI. Concerns of Commission Members, Director of Planning and Zoning, Supervisor, and Recording Secretary-**

Tappe asked if anyone has applied for the Township Board Representative position for the Planning Commission yet.

Kelly said that she did receive a call from one interested individual that she hopes to be meeting with sometime next week.

**VII. Public Comment –**

None

**VIII. Future Agenda Items –**

Tuesday, September 27, 2011

- 1) Public Hearing for North Lake Methodist Church Amended Site Plan

**IX. Adjournment –** Chair Shea declared meeting adjourned at 7:30 PM

Respectfully submitted,

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Kimberly Jordan, Recording Secretary

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Mary Adams, Secretary